

Date and place:
20.03.2025 at the Nimbin Bush Theatre

FINAL MEETING MINUTES
Time:
5.30 - 7.30 pm
Current committee members:
*David Hyett (President), Aline Binetruy (Vice-President & Minutes Taker), Ariescia Matheson (Treasurer),
Diana Roberts (Secretary & Public officer),*

	Agenda item	Summary	Action	Who
Opening Section				
1	Welcome	David Hyett, the Chairperson, officially called the meeting to order at 5.35 pm. Acknowledgement of Country was made by David Hyett.		
2	Attendance	Members present: David Hyett (President), Aline Binetruy (Vice-President), Ariescia Matheson (Treasurer), Diana Roberts (OAM, Public officer) Guests: James Wickham (Aether), Stephen Taylor (guest - new committee member to be approved), Jenny Le Neveu (guest - new committee member to be approved)		
3	Committee election	Caroline resigned (07.02.2025) - request to join the committee: Jenny Le Neveu (Hemp Embassy) and Stephen Taylor (Nimbin Limousines)	Resolved to approve Jenny as a committee member (representing the Hemp Embassy) and Stephen Taylor (Nimbin Limousin)	
		Apologies: Ryan Dillon (guest)	David to seek his intention re involvement	David
4	Declaration of Conflicts of Interest	David Hyett: on the collection of the levy and the hire of the venue for the General Meetings		
5	Check in			
6	Approval of Previous Meeting Minutes		Resolved to approve the minutes from the meeting dated 6th February 2025 as presented	

Ordinary Business

	Key indicators/Standing items			
7	Financial Report	Presentation and acceptance of the provisional financial statements. The Chamber is in a position to meet its financial obligations. Note: Personal contact is better than reminders.	Increase in membership fees was supported in the survey. Agenda item for June when we set fees for the 25-26 year. Open invoices David to liaise with Ariescia to see who needs to be taken out. Jenny is approaching Summerland Bank regarding rejoining. Ariescia to liaise with Wick to see what's involved in switching to Online bills/Stripe for next billing.	Ariescia

8	Donation tins	Donation tins: checked in February by Rain while meeting with local businesses for the survey. Ariescia is happy to count and bank the money. Chamber corporate calendar: reminder to be set for August and February.	Full tins have been replaced by Diana. Ariescia to sort the banking with Rain	Ariescia
9	NBR (ex SBRVL) - end of period 30.06.2025 - acquittal - 15.08	Items for Nimbin Business Rate expenditure 2024-2025 (\$17900 + GST) to be identified (standing item). Consider after reviewing the survey results. Note: the time reporting framework has been changed to a financial year - the 24-25 report will run from 1.10.24 to 30.6.25. From there it will be 1.7.25 - 30.6.26	Received: AUD 17900.- Spent: AUD 6'300.- Committed: AUD 3'400.- Allocations deferred to the next meeting, after survey review.	
10 a	Membership & Applications for Membership	New membership applications: Amanda J Gauci (pyramidoflight.org) - recommend approval. (WIB interested to be involved through WIB or NCOC, Youth etc.) Roisin Francis , strategic bookkeeping - recommend approval.	Resolved to approve memberships. On boarding process: Diana to send new members subscriptions to David (update membership list and Gmail) and to Aline (agenda & DCM action sheet). DCM add their profiles to the website and send out welcome letters. David best email address: david@nimbinbushtheatre.com	
b		<ul style="list-style-type: none"> - Clarify N/P membership on website: N/P is for Nimbin local community organisations - See if we can add the map which is in the constitution (membership area) - Membership form - reintroduction of the box asking businesses whether they want to be part of the BusinessNSW membership. - Update the list of members who have opted in to receive the Business NSW newsletter (see incoming email Business NSW below 29.01.2025) 	Update Business NSW members benefits on website Add box Business NSW membership (membership form) Update Business NSW membership list Clarify N/P category on website Diana to email all members for preferences (when website updated) and to inform Business NSW.	
11	Members listing on website	Discussion: All businesses contributing to the levy automatically included? Basic listing? More features for members? (see feedback on Chamber Day). We don't have the resources to keep it accurate. Linking with Nimbin Village is a easier option.	Include a link to Nimbin Village in newsletters and social media to let people know about it. + Promote on FB Trades and Services	
Report on projects and follow-up items				

12	a Business Survey	<p>Report on Nimbin Chamber Business Survey - see attached - 31 respondents which was a pleasing response in a short time frame Results will be shared at the next GM. Businesses, generally speaking, must have diversified, appear as less reliant on tourism.</p> <p>Survey results to be used as a compass to direct our energy. Mardi Grass and local markets identified in the survey as local initiatives to be prioritised for support.</p>	<p>-Resolve to award a sponsorship of AUD 1000.- for Mardi Grass -Resolve to offer one year free membership to all Farmer and Monthly Markets stallholders. -Steve to inform the stallholders and visit with a paper membership form to be prepared by Wick. Liaise with Steph for the Monthly Market. -Information to be put in our newsletter & on social media. -Wick to suggest a strategy to promote the markets.</p>	Steve
	b	<p>Recommendation to make a submission to LCC, based on survey results, to help clarify key priorities for the village: (18) reinstate physical VIC and initiatives to enhance the visitor experience, (21) more regular maintenance and beautification of the western car park and (16) increase village maintenance.</p> <p>Information: The Environment Center is keen to invest in some maps for visitors (national parks etc) is liaising with Wick and Rain.</p>	Diana to share the survey with Tina	
	c Face to face visits to businesses Buy local campaign	<p>In her reportback, Rain mentioned the desirability of more regular face to face visits. Village maps to be restocked in shops and provide them with stands. Use this opportunity to make contacts and visit businesses that are not members and ask if they would like to join. Why not include the brochure in Good Times when we do an updated reprint.</p> <p>Buy Local Campaign - gift card (Lismore LGA). Concern about money not being spent and going back to Council. Should we do our own? Perhaps through Summerland (they have done this in the past) printing vouchers.</p>	David to visit businesses with brochures Buy local campaign deferred for discussion and next meeting.	
13	Interagency	<p>Draft an agenda (based on survey results) and send invitation to 1st meeting . See Pauline Ahern's list of organisations (published in the March edition of The Good Times - saved as PDF - is on the drive). Set conditions (e.g. how many people per organisation). E-mail invitation to organisations + post event on social and leave open in case we have missed anyone.</p>	Deferred for discussion and timing next meeting.	Aline
14	Future of NBR (Diana)	LCC meeting has been postponed to 25.03. Diana has sent history papers and will attend public access if needed.	Motion has been withdrawn.	

15	Newsagency mural update (David)	Darrel & Royce are open to contributing to a new mural in principle. They don't have a specific theme in mind. We need to measure, do an EOI and quote. Perhaps Nat has dimensions for the mural.	Diana to contact Nat for mural dimensions	Diana
16	Restoration Indigenous Man mural outside Armonica Cafe Crisanne Fox (email 29.11.2024)	Waiting for validation from Buri Jerome's children to test the technique on a TINY PART of the work. David has tried several times to contact them but hasn't been successful.	Ariescia to contact Buri Jerome's daughter, Moon.	Ariescia
17	Mural Nimbin Toilet Block in Peace Park Panel Member for artist selection	EOI is open now, closing 2nd April. The Panel has two LCC officers who are part of the project team, and will be responsible for maintenance of the toilet block moving forward. Ensure there is Nimbin representation, seeking two representatives, to be selected by the Nimbin Chamber. The Nimbin Panel Members must be available 2-3 April, to review the applications. Providing their recommendations by 9am on Friday 4 April for the artist announcement.	The EOI has been sent out by email and on social media. Diana is happy to take part and will ask the Art Gallery to nominate someone.	Diana
18	Next events	Next GM (new date TO BE SET (MPU is not free on 8.4) : survey results + youth work experience) David and Aline will meet with Nimbin Central School + Rain tomorrow to work out the detailed programme. Diana will be away that day, David will do the survey presentation.	Aline to organise venue (ask Nimbin Central School) David to organise catering	
19		Business awards. Decision to accept the proposal to organise the business awards in collaboration with the Lismore Chamber. David to liaise with Business NSW and the Lismore Chamber. Awards will be held in Lismore.	Resolve to conduct our first Business Award in collaboration with Lismore. David is the reference person.	
20	Audio sign for the pocket park (Diana)	Has been installed. Concern that the sound is not working.	Diana to follow up with Armsign and Steph Seckold who oversaw the project	Diana
Committee and Task Force Reports				
21	WIB	Special WIB Health and Wellbeing practionners at Alam Kesehatan Wellness Retreat 02.03.2025 was a success (19 women attended). Platters offered by Cass. Quarterly Talking Circles/workshoping business ideas with collective intelligence at Nimbin Youth. 13.03: Poor participation (unusual - many last minute cancellations + people not showing up/confusion with H&W event). Next 12.06. Mailing lists (groups) have been created in Wix by Aether. Have been encouraging membership. Aline will personally contact a few members with the idea of sharing facilitation / re-establishing a sub-committee. Aline met today on Zoom with Pam from the Ballina Chamber to share resources about WIB, as they are trying to launch something similar.	Resolve to return to ticketing model. Resolve to continue to support and finance WIB (venue hire, use of platform / DCM etc)	Aline
22	a DCM report	Has been returned, tasks have been completed		

	b	NCOC Newsletter	According to the survey : email is the preferred way of communication See if some information from Business NSW needs to be included in our Newsletter now and then but bearing in mind that some businesses have opted in to receive the Business NSW newsletter and without overloading them.	Resolve to send out newsletters using the Wix database (which includes current and past members)	
23		Reportback from meeting held 19 march with LCC Destination & Economy Team	Good and constructive monthly meeting with LCC. Project updates given. Update on Medical centre mural (see below), discussion on Vinnies building for sale (see below) EV charger people selected and contacted some people in town to find a suitable place to install EV chargers in Nimbin. Discussed the "social analysis" being done by LCC (it's about finding out how long people stay, where they spend money etc. Data comes from credit cards, the new tool should help give insights into how to get people to stay longer).	For information	
Business arising from previous minutes					
24		Filing cabinet	Has been returned		
25		Update on Bank authorisations	Update on Bank authorisations: [Remove Nicole Lindner as signatory on all bank accounts and add Jenny Le Neveu. 2 beneficial owners to sign the change on signatory form + join minutes signed on each page. Remaining signatories after changes: Ariescia Matheson, Jenny Le Neveu, David Hyett and Diana Roberts.]		Ariescia
26		Chamber Day	Feedback on Northern Rivers Chamber Day - Tuesday, 11 February. David and Aline attended. Lismore, Byron, Ballina & Lennox have an Executive Officer paid position 15h/week We are free to use all themes from Business NSW newsletter to fill our own newsletters, socials and website + free webinars. This helps to show the value of being a member of a Chamber, resources etc. (all Chambers seem to struggle to get members) Can search sponsors for Newsletters All our members get 3 free calls on workplace advice, 5 for Chamber's executives. Website to be updated accordingly and add Alliance logo. Discussion about business directory being open to everyone or only members - mainly: free for member - basic, can get more on the paid versions (presentations, links etc). The more businesses on the directory, the more attractive, best to leave it open to everyone. Small sponsorship available from Business NSW for forums (catering, speakers) Important to tell what we do in newsletters / socials etc (rather more than less) ex: monthly meeting with LCC	For information	
27		Jeanette Dal Santo Creative Communities Connect Inc	Feedback on meeting 12th February with Jeanette Dal Santo apologizes for the clash of dates between Creative Communities Connect Inc. event and WIB's event, and offers collaboration for 2026, featuring an eclectic series of events that will appeal to a larger majority.	For information	

28	Incoming email LEE TOOMEY Alliances Coordinator Business NSW 29.01.2025	<p>Inform them of any updates or changes to our committee</p> <p>+ update members preferences (who want to opt in and receive the additional Local Chamber Business NSW entitlements).</p> <p>Last year they recognised 10 Local Chambers from each region in the “Outstanding Local Chamber” category. Consider entry for our Chamber next year to showcase the work we contribute to your local communities?</p>	Diana to inform them of the composition of the committee and the members who have subscribed to the newsletter, after an accurate list of current financial members is provided to her.	Diana
29				
30	Correspondence			
31	Incoming email David Spain 17.02.2025	Business Name -- Nimbin Grassroots. This business name is registered in David Spain name, but he holds it as trustee for NCOC. The original plan was to enable local people to upload videos on aspirational topics (permaculture, intentional community, sustainable technology, arts 'n crafts, kooris etc.) to a website, maybe YouTube, regarding the ideals of Nimbin's lifestyle movement. Lydal Gray now wants to use the name in connection with a planned festival. David Spain has asked her to communicate with NCOC regarding details. If NCOC approves, use of the name can be sublicensed to her. David says that it might be best (for insurance reasons) if he transferred the name to NCOC, and/or if she ran the festival within a committee of NCOC.	Resolve not to take this on, Diana to advise	Diana
32	Incoming email Kate Fletcher 17.02.2025 & Jane Laverty 06.03.2025 (Cyclone Alfred)	<p>Kate Fletcher shares resources and information about the Northern Rivers Chamber Day event, including a reminder that constitutions older than five years require updating.</p> <ul style="list-style-type: none"> '-Director's Handbook '-Best Practice Local Chamber Development handouts (two documents) '-Alliance Program Overview slides '-Current Model Constitution (Word document) – Reminder: If your current constitution is more than five years old, it must be updated. '-Business NSW 2025 Event Program '-Local Business Awards <p>Northern Rivers LCC AllIance WHATSAPP GROUP: Provide our chamber contact best mobile phone for communications and she'll send a group joining request</p> <p>She will set up a monthly Local Chamber Team dial in to keep the conversation going.</p> <p>During cyclone Alfred Aline received an email from JLav Business NSW but it didn't get to the main Chamber address. The email is about their work in supporting business and industry at the regional level steps up and they can only do that effectively with our help. On this email she has included all those they have current details for that are either a Local Chamber President, a Local Chamber Committee member or Local Chamber Coordinator. We are asked to advise their Regional Coordinator Kate Fletcher and JLav asap in case they missed someone and to provide a mobile phone number (in case of power outages where txt is better).</p>	<p>Resolve that Diana starts working on the project of a new constitution with aim to approve at the next AGM.</p> <p>Recommendation that Diana replies to Kate Fletcher's email and provide chamber@ -as main address, but no phone number - no WhatsApp</p>	Diana

33	Mural project at the Medical Centre (MPS building) Incoming email Wil Polson LCC 17.02.2025	As Council advised yesterday that it has withdrawn funding for this project the Chamber will liaise with NSW Health seeking alternatives.	Diana to followup	Diana
34	Incoming email Lismore Chamber 27.02.2025	Email from Chantel, Executive Assistant for the Lismore Chamber of Commerce (Business Lismore). Reaching out on behalf of the Board to start a discussion about the potential for future collaboration between our 2 Chambers. Their President, Michael Ackrell would like to arrange a time to meet with either our President, or another representative of the Nimbin Chamber. David had contact. This was about organising the Business Awards together (Nimbin Category) see above.	David to follow up	David
35	Incoming email Nimbin Community Center 19.03.2025	Invitation to the Grand Opening of the Nimbin Rainbow Walk on Sunday, 23 March 2025, from 10:00 AM to 2:00 PM	For information	
36	Incoming email Women up 19 March 2025	INVITATION TO WOMEN UP NORTH'S LAUNCH BREAKFAST Official release of their free self-paced Online Training: Enhancing Workforce Responses to Sexual Violence Building on the success of the face-to-face training, this launch marks the beginning of Phase 2 – Online Training of our Enhancing Workforce Responses to Sexual Violence program. Funded by the Department of Communities and Justice through the Sexual Violence Project Fund, this initiative aims to enhance workforce responses to sexual violence by equipping workers with the knowledge and skills to better support women impacted by violence. Free to all workers and employers in Northern NSW. THURSDAY 27th MARCH - 7.30AM start UNTIL 9.00AM, INVERCAULD HOUSE, 163 Invercauld Rd Goonellabah. Mandy Nolan is their MC. RSVP event by 24th March. neti@wunh.org.au	For information	
New business arising				
37	Sale of the Vinnies building (Diana)	The building would be perfect for : Archives, VIC and Museum. LCC supports the project but cannot do anything at the moment. Tina is preparing what she can to be as ready as possible when needed. NCOC and Aquarius Archives have both put in an EOI, basically asking for more time to put the project together. St Vincent supports the idea of a community purchase. Virginia Waters is going to put in a notice of motion to the April Council meeting. Ideally the Council should own the building, but if that doesn't work the Nimbin community needs to find another as this is a unique opportunity.	Resolve to fully support EOI and do everything possible to make this project happen. Diana is following up.	Diana
Upcoming Events and Important Dates				
38	Meeting with Destination & Economy team	Last meeting 19th of March at 9am at the Bush Theatre (see above) Next meeting 16th of April at 9 am at the Bush Theatre		
39	Roots Festival Meeting with Lou Bradley	Meeting & discussion with stakeholders (hospitality, venues, accommodation) Saturday morning 22 March 2025 at 9.00 (Town Hall) with Lou Bradley.	Diana to report back next meeting	
	Grand Opening Rainbow walk	Sunday 23 March 2025 from 10AM - 2PM		
40	Next GM	Date to be set.		

41	Open Forum			
	Closing section			
42	Committee self-evaluation / check-out			
43	Next meeting	Next Meeting scheduled for Thursday 3rd of April 2025 at 5.30		
44	Venue for next meetings	Nimbin Bush Theatre		
	Closing time	The meeting was closed at 7.36 by Chairperson David Hyett		
	Appendix	Survey results, Business NSW membership entitlements, March DCM Action Sheet		