

**Date and place:** 12.12.2024 Nimbin Bush Theatre  
**Time:** 5.30 - 7.30 pm  
**Current committee members:** David Hyett, Aline Binetruy, Ariescia Matheson, Diana Roberts (OAM), Caroline Todd

	Agenda item	Summary	Action
<b>Opening Section</b>			
1	Welcome	David Hyett, the Chairperson, officially called the meeting to order at 5.33 pm. Acknowledgement of Country was made by David Hyett.	
2	Attendance	Members present: David Hyett (President), Aline Binetruy (Vice-President), Ariescia Matheson (Treasurer), Diana Roberts (OAM) Apologies: Caroline Todd, Ryan Dillon (guest) Guests: James Wickham (Aether)	
3	Declaration of Conflicts of Interest	None declared	
4	Check in	Around the table	
5	Appointment of committee to executive positions following the AGM	The meeting agreed to the following appointments: President: David Hyett, Vice-President: Aline Binetruy, Treasurer: Ariescia Matheson, Secretary: shared role between Diana Roberts and Aline Binetruy (see below). Public officer: Diana Roberts (OAM). Agreed that new committee members should be sought to ensure the future.	David to prepare a letter to send to members and post on social media.
	a <i>Secretary</i>	Resolved to share the secretary role as follows: Aline – minutes and agenda preparation. Any need for correspondence identified at a meeting gets allocated to someone to undertake at the meeting. Diana – email management. Email distribution refinement (see below)	
	b <i>Email management (email distribution refinement)</i>	It is decided to divide up the email management and to forward emails as follows : Membership, online shop sales (and update of gmail list accordingly) : David. Agenda items: Aline. Of general interest for distribution to members: Diana. Website changes: Aether. Financials: Ariescia. Women in Business: Aline.	Preferred email to forward to: president@, treasurer@, aline@, diana@ - nimbinaustralia.com.au Info to Rain that she no longer needs to assign categories to emails.
	c <i>Filing cabinet</i>	NIMCoC filing cabinet to be moved to NCCI office	David to follow up with Nicole and Andre

	<b>d</b> <i>Bank</i>	Bank authorisations: Remove Nicole as signatory on all bank accounts. 2 beneficial owners to sign the change on signatory form + join minutes signed on each page. Remaining signatories after changes: Ariescia, David and Diana	Ariescia to follow up with the bank and organise
	<b>e</b> <i>Website</i>	Changes to website to reflect new committee	Add to DCM action sheet
	<b>f</b> <i>Further refining admin processes</i>	Decided that: Minutes - to be distributed as soon as possible after a meeting (within a week). Financial reports - to be circulated the week before the monthly meeting (P&L and balance sheet). Agenda - to be circulated a week in advance for additions, final version to be sent the day before the meeting. Chamber Chat - to be emailed to members at the same time as it's sent to the Good Times - and put on the website. David to email Wick when ready (direct email)	
<b>6</b>	Approval of Previous Meeting Minutes	Resolved to approve the minutes from the meeting dated 6 <sup>th</sup> November 2024 as presented	

**Ordinary Business**

	<b>Key indicators/Standing items</b>		
<b>7</b>	<b>a</b> Financial Report	Presentation and acceptance of the provisional financial statements. The Chamber is in a position to meet its financial obligations.	David to look at the list of receivables to establish validity of membership and go back to Ariescia
	<b>b</b>	Change of Google workspace charges from Aline to NimCoC credit card + reimbursement	Ariescia to liaise with Wick - Aline to be reimbursed when up and running
<b>8</b>	NBR (ex SBRVL)	Items for Nimbin Business Rate expenditure 2024-2025 (\$17900 + GST) to be identified (standing item). Cleaning of the Laneway mural - to be attributed to NBR	Aline to start the Excel spreadsheet and record transactions for NBR
<b>9</b>	Membership & Applications for Membership	New membership applications: Approved: Nimbin Caravan Park (Kimberley Rekers) Waiting for more information : Suzanne Bailey (applied as NP) Inform that can join as an individual: Murray Ings (applied as NP)	Wick to send welcome letter to NimbinCaravan park, reply to Murray Ings and wait for response from Suzanne Baily
		Resolved to approve the membership applications by flying minutes on an ongoing basis. The subcommittee is updated as follows: David, Diana, Aline	
	<b>Report on projects</b>		
	... (standing item)		
	<b>Committee and Task Force Reports</b>		

10	WIB	Resolved to allocate the sum of AUD 150 for the venue to Nimbin Youth for each WIB meeting held on its premises. The venue is perfectly suitable for the meetings and the amount will support the work of Nimbin Youth. To be attributed to NBR.	Record transactions for NBR Inform Nimbin Youth Plan 2025 events
11	a	DCM report	Resolved to leave it as is as it would be more work to remove.
	b	Little video project : "Committee greetings" done during the meeting	Editing and posting on socials
	d	Updated Welcome Letter to members has been drafted, and emailed to the committee for approval	David to check Ariescia's suggestion for wording to suit our charitable mission and confirm approval to Aether
	e	Currently 6 users @ \$10.08/user/month: 1.chamber@ 2.president@ 3.treasurer@ 4.aline@ 5.diana@ 6. secretary@ (unused)	Delete secretary@. Everyone to use own login to access (delegated account to access main email) - Wick will change password on chamber@
	f	Nimbin Brochure: Received Adobe file from Wil. Wick to make the required changes on digital version.	Diana provided suggested changes to Wick during the meeting
<b>Business arising from previous minutes</b>			
12	AGM reportback	All went well. Chamber to focus on increasing membership	
13	Business Survey	Diana and Aline have been working on a draft. Wick to make recommendation on best platform to use. Survey to be emailed to all business in our directory (not just to current members) + promote on social + go to businesses on the main street and follow-up	Wick to recommend most suitable platform
		Diana will enter the questions in the form and submit it to the committee and to Tina.	Diana to enter questions in the form
		It was agreed to hire someone to visit the main street businesses to complete the form and at the same time check the condition of the tins and distribute the Nimbin brochure. Would Rain be interested in taking on this small mandate? Possibly with Nimbin Youth? Aim end of February.	Wick to ask Rain if interested
14	Interagency	Send invitation to 1st meeting after survey results	

15	Report from Council meeting (Diana)	<p>LCC minutes 12.11.2024</p> <p><b>83/24 Nimbin place plan:</b> Resolved that council: 1. adopt the attached Nimbin Place Plan 2. consider an annual allocation of capital works funding in the Delivery Program and Operational Plan for the next four years to deliver on the priority projects identified 3. amends the Nimbin Place Plan so that references to the “Rainbow Road Walking Track” refer to “Rainbow Walk” 4. note feedback about the need for a traffic management plan and water hoses for street planters and seek their integration into the Nimbin Place Plan 5. undertake a Plan of Management for the community land at 9 Sibley Street when a funding source is identified.</p> <p><b>84/24 Nimbin Business Rate Acquittal</b> RESOLVED that Council: 1. accepts the financial report provided by the Nimbin Chamber of Commerce for the expenditure of the Nimbin Business Rate for the period 1 October 2023 to 30 September 2024 2. release the 2024-2025 Nimbin Business Rate amount of \$17,900 (excluding GST) to the Nimbin Chamber of Commerce 3. supports an adjustment of the acquittal reporting period to align with standard end of financial year reporting requirements from 1 October to 30 September to 1 July to 30 June 4. <b>roll over any unspent funds in any given year to the following financial year</b></p>	Ariescia to note that unspent funds in any given year to be rolled over the following financial year
		Discussion of NBR extension to be raised at next meeting with LCC 19.02. Before that, find out which businesses are in and which are out, and whether an extension would increase the amount received or reduce the fees for building owners.	Diana to write a letter to the General Manager
16	Brochure distribution	Follow-up on previous minutes (distribution + post on socials)	See above - survey Ariescia
17	Newsagency mural update (Dave)	Ask property owner if open to contribute for a new mural. Miranda's old won't be collected (ruined).	David to get in touch with Darrel & Royce
18	Grant guru	Criteria for grant opportunities for light up Nimbin stage 2 have been refined (Diana).	
19	Roots festival	Meeting & discussion with stakeholders (hospitality, venues, accomodation) Saturday morning 22nd March 2025 9.00 am at the Town Hall with Lou Bradly. <b>TBC</b>	
			RSVP to be organised.
20	Action identified re: fence around the police station	Write to police, Janelle Saffin and LCC to ask to change the colour	Diana to write a letter

21	Self review reporting update (Diana)	<p>For the Chamber to update the ABR to allow the self review report to be submitted the Chamber needs to complete the change of registration details form and send to the ATO, together with this minute. It was noted that Diana has a strong identity established which is an ATO requirement. Diana has one. David is trying to establish this but has been unsuccessful to date as he has a NZ passport. Old contact to be removed.</p> <p>Put a task in calendar: Check every year after AGM if contact person with ATO needs updating..</p>	<p>Diana Roberts as public officer and secretary is to be the authorised contact for the ATO to be able to update the ABR. Wendy Sarkissian is to be removed as an authorised contact as she no longer lives in Australia and is not involved in the Chamber</p>
			<p>Aline to add recurring task in calendar</p>
22	Reportback meeting with Destination & Economy team	<p>Next meeting February 19th at 9am at the Bush Theatre</p>	<p>Aline to send minutes and answers from Tina as appendix to the minutes to all committee members</p>
<b>Correspondence</b>			
23	Incoming email Andy Kelly 15.11.2024	<p>Andy Kelly , Member, Nimbin Disaster and Resilience Group - Mob: 0448228874 - Request for updated accommodation provider list (email 15.11.24)</p>	<p>Reply that the only data that we have is on our website + visitnimbin</p>
24	Incoming email The new Aquarius Archive Centre 22.11.2024	<p>The new Aquarius Archive Centre is recipient of a grant from the Northern Rivers Community Foundation. Aquarius Archive Centre is auspiced by Nimbin Aquarius Foundation Incorporated (NAFI) as part of NAFI's Statement of Principle Purpose, which includes looking after archival material. Their aim is to secure, protect and share important Aquarius related collections. This grant will fund the launch of the Centre with a work space, storage facility and display capacity in Nimbin for one year. Their plan is to start in January 2025 with a rented office in the Nimbin Community Centre. Volunteers will be welcomed with introductory training workshops in archival preservation, storage and access.</p> <p>They will let us know when they are ready to receive archive donations next year. In the meantime contact via their temporary email address: <a href="mailto:aquariusarchivecentre@gmail.com">aquariusarchivecentre@gmail.com</a>.</p>	<p>Information</p>

25	Incoming email Tina Irish 29.11.2024	<p>Rubbish bins from the businesses (post office and hall) are placed on the curb in front of the disabled carpark and ramp, on bin collection days they hinder access + often, they are there long after the pick up.</p> <p>Conversation from the Chamber or Council? Reply to Tina whether the Chamber would have capacity to step in, or prefer LCC to manage.</p> <p>Diana replied: Last time, bins weren't on the street but on the edge of the adjoining pavement. However, that restricts less abled people from getting to the footpath. They are new owners and the bins could be put across their driveway with the request best coming from council in our opinion.. Bins put out on the street on Wednesdays - which coincides with the Farmer's market - create considerable congestion and take up valuable parking spots. It would be really helpful if council could collect from the western car park for businesses on that side of the street.</p>	Diana replied to Tina
26	Incoming email Crisanne Fox 29.11.2024	<p>Restoration Indigenous Man mural outside Armonica Cafe - initial approval for testing technique on a VERY SMALL PART.</p> <p>David has contacted the artist's children, who are pleased with the consideration given to their father's work. They wanted Elspeth to take charge of the restorations.</p>	David to inform the family of Burri that Elspeth does not want to do the work and ask for validation to test the technique on a tiny part of the work.
27	Incoming email Christopher Ramage 2.12.2024	Chris Ramage contacting us as a Location Scout, currently working on the Nimbin (Blue Zone) region, to find 5 locations for NSW Government DC Destination EV Charger grant. Focusing on this region and currently moving forward with contacting businesses in the Nimbin Shire and wish to get involved, asking for help on potential locations. Grant close date 31/01/2025, <a href="http://www.regenev.com.au">www.regenev.com.au</a> .	Diana to reply to contact LCC through Tina and RPC
28	Incoming email Tina Irish 05.12.2024	Place Measurement and Analysis - Nimbin Rainbow Walk	Information
29	Incoming email David Spain 07.12.2024	Stephanie Seckold, "Nimbin Grass Roots" business name. Domain name hasn't been renewed	No need to do anything
<b>New business arising</b>			
30	Meeting dates/times going forward	Happy to carry on like this. 1st Thursday of the month 5.30	
31	Update corporate calendar to include reminders for AGMs identified in the constitution	E.g. set date in September (must be held by end November); email members minimum 21 days in advance; nominations for committee to be received by secretary 7 days before AGM	David and Aline to update Google calendar, add recurring tasks and reminders
32	Online brochure	Amending map to fix a few errors and remove the VIC	See above
33	Changes to planned public speaking workshop	New date 27.02.2025 - workshop will be held on one day instead of 2 half days. Price of tickets has been divided by 2. David to provide a new quote for venue + coffee and cake (morning tea) Schedule: 8.45-3.30pm and ask Tony for refund accordingly.	David to provide a new quote

			Aether to adjust the price to 50.-
			Ariescia to organise refund
34	Business NSW email 12.12.2024	<p>Asking us to update our details and roles to stay informed on updates around the Alliance Program . Directors Handbook – Version 2 available for assistance and templates, to get a copy : lee.toomey@businessnsw.com .</p> <p>+ ask to update our records for members. Who want to opt in and receive the additional Local Chamber Business NSW entitlements (reach out for assistance, members can only access the entitlements if they have been activated in their system and are financial Chamber members).</p>	David to reply and follow up
35	Cleaning cost Lane way mural - notify police?	Cost for cleanup of vandalism to mural (occurred 11/9/24) AUD 971.-. It is decided not to do anything.	
36	Visit Nimbin website disappearing / Nimbin Village App (Wick)	<p>Feedback for the new Visit Lismore branding and website, and the retirement of the Visit Nimbin site.</p> <p>After speaking with the Destination team in Lismore, there are clear signs that the Visit Nimbin website and possibly the social media accounts are merging with the Visit Lismore website/brand. The Aether Agency is bidding to manage the Visit Nimbin socials on behalf of the Destination team, and is launching the Nimbin Village web app to fill the gap of locally-led visitor information. The web app is now open for limited testing and comment. Reporting back to the Chamber, it appears that the Visit Nimbin website is being absorbed by the new Visit Lismore site and brand. Publicity from Visit Lismore is good for Nimbin, however the Chamber should be aware of the trend happening to the Visit Nimbin website.</p>	information
37	Nimbin Youth projects (Wick)	<p>Nimbin Youth are seeking expressions of interest from potential stakeholders for youth employment projects:</p> <p><u>Youth Jobs Board</u></p> <p>We plan to launch and manage a jobs board for young people, connecting local employers with local job seekers in high school. Goals for the project include an online jobs board accessible by local businesses and young job seekers; and mentorship opportunities for young job seekers in Nimbin. Does the Chamber have an interest in this project?</p> <p><u>Coffee Trailer - Social Enterprise</u></p> <p>We are researching the viability of launching a coffee trailer business, as a social enterprise for training and employing young people in Nimbin. The project will offer employment opportunities in hospitality, management, and potentially manual arts in the design and building of the trailer. We're seeking expressions of interest for finance and investment in the social enterprise.</p>	Diana to add a question in the survey to gauge openness of members to give small job to youth/provide work experience

		From the Chamber's perspective what jobs are available for young people?	Add " Nimbin Youth" profile questions on membership form.
38	Email : Caroline 13.12.2024 street cleaning schedule + write to council	News on the street beautification on Cullen: A crew of dedicated green thumbs are planting, watering and maintaining some of the street gardens on a Friday (funded by donations from the Hemp Embassy and pots and plants brought by volunteers). The rock wall at the crossing was fixed by council and filled with soil to plant. They also hosed the Embassy side of the street from the hall to the pub as it hadn't been hosed since the week before the Blues and Roots, (chalk drawings still visible and smelly). She is also wondering whats happened to the twice a week street cleaning ? How often has LCC promised to clean/hose the footpaths? Referring to the fact that tourism in Nimbin brings money into the whole area, they asked the council to equate street cleaning with looking after business!	Diana to send cleaning schedule (is on the drive) to Caroline + suggest the Hemp Embassy write to council
38	Upcoming Events and Important Dates	Set dates for 2025 events. Plan 3 GM + AGM, workshops etc. Ideas: meeting with Lismore authorities on yearly base on the model of the "meet the candidates", Dinner of the Chamber and awards (business and community). Maybe one GM on Youth theme - how to make work experience meaningful - sharing inspiring stories from members, invite Nimbin Central School as speaker - The event could be catered by Nimbin Youth?	David to propose an event calendar
	Norther Rivers Rail Trail - Lismore to Bentley section opening	14th December 9.00 am. Lismore railway station Union Street - northernriversrailtrail.com.au	Information
39	Open Forum	No open forum due to late hour and busy agenda	
<b>Closing section</b>			
40	Committee self-evaluation / check-out		
41	Next meeting	Next Meeting scheduled for <b>Thursday 6<sup>th</sup> February 2025 at 5.30 at the Bush Theatre</b> . Note: Diana will be away . Ryan Dillon couldn't make it to this meeting so we will invite him for the next one.	
	Closing time	The meeting was closed at 19.54 by Chairperson David Hyett	